



## INSTRUCTIONS FOR APPLICATION FOR ADMISSION TO:

### Laboratory Student Programs Marshfield Clinic Health System - Marshfield Labs 1000 N. Oak Avenue Marshfield, WI 54449

Admission shall not be denied to any person because of race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status, or parental status.

#### 1. APPLICATION DEADLINES:

<b>Program</b>	<b>Deadline -All Application Materials must be received by the date indicated.</b>	<b>Program Begins</b>
Histotechnician	May 1	September
Medical Laboratory Science	October 1	August

2. FEE: There is no application fee.
3. TRANSCRIPTS: Applicants must request that an official transcript be sent by the Registrar of each college, university, or post-secondary school previously attended directly to Laboratory Education. Official transcripts are required from each college and university attended whether or not credit was earned.
4. REFERENCES: Applicants are to distribute the Reference Form to each of their references. References should complete and return the form directly to Laboratory Education. Three references are required. References should not be submitted from relatives.
5. LAB TOUR: Applicants must have attended a scheduled tour of Marshfield Labs to be considered for admission. Tours are scheduled for students of affiliated universities each spring and fall.
6. MAILING: Your completed Application Form, Reference Forms, and Transcripts may be submitted either:
  - a.) as e-mail attachments to:  
labeduc@marshfieldclinic.org
  - b.) via U.S. mail to:  
**Laboratory Education**  
**Marshfield Labs**  
**1000 N. Oak Avenue**  
**Marshfield, WI 54449**

All materials submitted in support of your application become the property of the Laboratory Education Department and cannot be returned or forwarded.